

## Statement of Work

### Notice to Proceed (NTP) to La Plata County

Effective 8/10/2015, please provide the following services and support to facilitate the EPA response action for the Gold King Mine Release, as directed by the EPA On-Scene Coordinator (OSC) and Unified Command (UC) until 8/31/2015 unless an amendment to this NTP is endorsed by all parties:

1. Continue staffing the Public Call Center at the La Plata County Emergency Operations Center with a baseline staff of eight personnel, unless otherwise indicated in the current incident action plan (IAP), to answer questions, manage requests, and gather reports from the public regarding the incident, such as:
  - a. Requests for sampling of private drinking water wells;
  - b. Requests for alternative drinking water supplies;
  - c. Requests for alternative water for livestock or agricultural purposes;
  - d. Requests for information on health effects;
  - e. Requests for assistance on filing damage claims;
  - f. Requests for or gathering reports of other information related to the response effort.
2. Be prepared to provide surge capacity for up to an additional eight personnel to assist with the Public Call Center, depending on call volumes and/or direction from the UC, the OSC, or the IAP.
3. Public Call Center staff shall maintain situational awareness about the incident and take direction from the Situation Unit Leader within the UC.
4. Provide PIO Support to the UC with up to 5 staff, in accordance with the IAPs for the respective operational period in effect on any given day.
5. Provide assigned support for roles within the command structure including Incident Commander, deputy Planning Section Chief, and deputy Finance Section Chief. With respect to the deputy Finance Section Chief (FSC) to the UC will assist EPA in maintaining the proper accounting of personnel hours and associated response costs under this NTP. Hours may only be charged for personnel when they are working directly on the response effort. Recipient shall submit a proposed billing rate to EPA for all personnel hours and track sign-in and sign-outs for all personnel associated with this NTP. The deputy FSC shall also track costs against this NTP time and materials contract ceiling and notify the EPA OSC when pending charges reach 75 percent of the ceiling.
6. Provide other staffing to support the incident management efforts including agency administrators, legal consultation, Information Technology, Facility, Human Resources, Finance, Public Works and other supportive staff necessary to provide services to the EPA [or 10% for administrative overhead].
7. Provide facilities and related facility services (maintenance, utilities, etc.) for the EPA's activities and operations as requested by the EPA and available by the County.

8. Provide bandwidth to support the EPA's activities as available at County facilities utilized during incident management.
9. The EPA agrees to reimburse the County for any other costs related to emergency notification, volunteer out of pocket expenses (such as food and mileage to and from the call center and other assigned locations), expendable supplies (such as office supplies, copy paper and toner) costs associated with backfilling positions for County staff otherwise dedicated to the incident, assessment services necessary to characterize the extent of the contamination to determine the appropriate response, and any incidental costs that can be established as relating to the incident.

Should a recovery center be established, the EPA agrees to reimburse the County [and other support agencies] for time spent to mobilize, staff, support and demobilize the recovery center.

La Plata County shall have 90 days from Dec. 31, 2015 to submit any requests for payment and related documentation pursuant to this scope of work. All charges for services to be provided under this scope of work shall be billed in accordance with the fee schedule attached as Annex A.

This SOW is based on current knowledge as of the date of its preparation; therefore, La Plata County reserves the right to include additional services/costs in the final agreement to be executed with the EPA.

#### Point of Contact

Joe Kerby

970-596-2003

[Joe.kerby@co.laplata.co.us](mailto:Joe.kerby@co.laplata.co.us)